

NOTES

SELECT BOARD MEETING 7/15/15

Consent Agenda

Municipal Building Committee seeks permission to go out to bid for the Town properties survey and the Town hall doors projects. Each is expected to exceed \$10,000 and therefore subject to procurement under MGL Chapter 148, which requires that the Town seek three written responses with formal notice of the bid.

Reserve Fund Transfer request. The Board voted at their last meeting to request funding for implementation of BoardDocs to help the Select Board to go paperless. The request will be for \$4,000 (\$1,000 for set up, and \$3,000 for the software annual fee). The reserve fund request will be from FY 2016 funds.

Veterans' Service Intermunicipal Agreement: This is a renewal of an annual agreement with Northampton for the provision of veterans' services. The amount is budgeted for FY 2016.

Building Maintenance

From: Kris Collignon <kris@nsadoor.com>
Sent: Wednesday, July 15, 2015 9:03 AM
To: Building Maintenance
Subject: Re: Hadley Town Hall / Front and side door replacment <#NSAQ3012>

The closest I can get to that finish would be Aged Bronze (643e) for the exit devices and hinges. The mullion and closers would be a dark bronze painted finish. It would increase the cost around the \$800 mark just for the exit devices and hinges. There would be an extended lead time on that finish because they dont stock it, could take 6 to 8 weeks. As far as the pictures go, I dont have a catalog with pictures of frames and doors. The install at the Town Hall is completely custom.

15/2015 7:49 AM, Building Maintenance wrote:

Good Morning Kris,

Two things, One; can we get oil rubbed bronze hardware on the town hall doors? Second; could we get a picture of the doors from the catalog or something? We are presenting it to the selectmen tonite, so if you could get it to me soon that would be great !

Thanks, Gary

From: Kris Collignon [<mailto:kris@nsadoor.com>]
Sent: Wednesday, July 8, 2015 11:01 AM
To: Building Maintenance
Subject: Re: Hadley Town Hall / Front and side door replacment <#NSAQ3012>

This is close to what we could do. See the attached drawing. Please keep in mind these drawing are not actual size. they are a rough draft of what it will look like or be similar to.

On 7/8/2015 10:34 AM, Building Maintenance wrote:

Kris, we did want dividers above side door. Thanks

From: Kris Collignon [<mailto:kris@nsadoor.com>]
Sent: Wednesday, July 8, 2015 8:09 AM
To: Building Maintenance
Subject: Re: Hadley Town Hall / Front and side door replacment <#NSAQ3012>

Attached is a drawing of the side entrance

On 7/8/2015 7:29 AM, Building Maintenance wrote:

That should work, Do you have one of the side door?

From: Kris Collignon [<mailto:kris@nsadoor.com>]
Sent: Wednesday, July 8, 2015 7:19 AM
To: Building Maintenance



QUOTE

Number NSAQ3012

Date Jul 3, 2015

PO Box 51032, Indian Orchard, MA 01151
 t. 413-543-6677 f. 413-543-1651

Customer:	Job Address	Sales Rep								
Hadley DPW 230 South Middle St Hadley, MA 01035	Hadley Town Hall 100 Middle St. Hadley, Mass 01035	Kris Collignon 413-543-6677 kris@nsadoor.com								
Contact: Gary Berg Email: buildingmaint@hadleyma.org Phone: 413 586-2390 Mobile: 413 320-2303	Contact: Gary Berg Email: Phone: Mobile: 413 320-2303	<table border="1"> <tr> <td>SubTotal</td> <td>\$14,454.90</td> </tr> <tr> <td>Tax</td> <td>\$0.00</td> </tr> <tr> <td>Jobsite Delivery</td> <td>\$0.00</td> </tr> <tr> <td>Total</td> <td>\$14,454.90</td> </tr> </table>	SubTotal	\$14,454.90	Tax	\$0.00	Jobsite Delivery	\$0.00	Total	\$14,454.90
SubTotal	\$14,454.90									
Tax	\$0.00									
Jobsite Delivery	\$0.00									
Total	\$14,454.90									
Job Description: Front and side door replacement										

Qualifying Information:

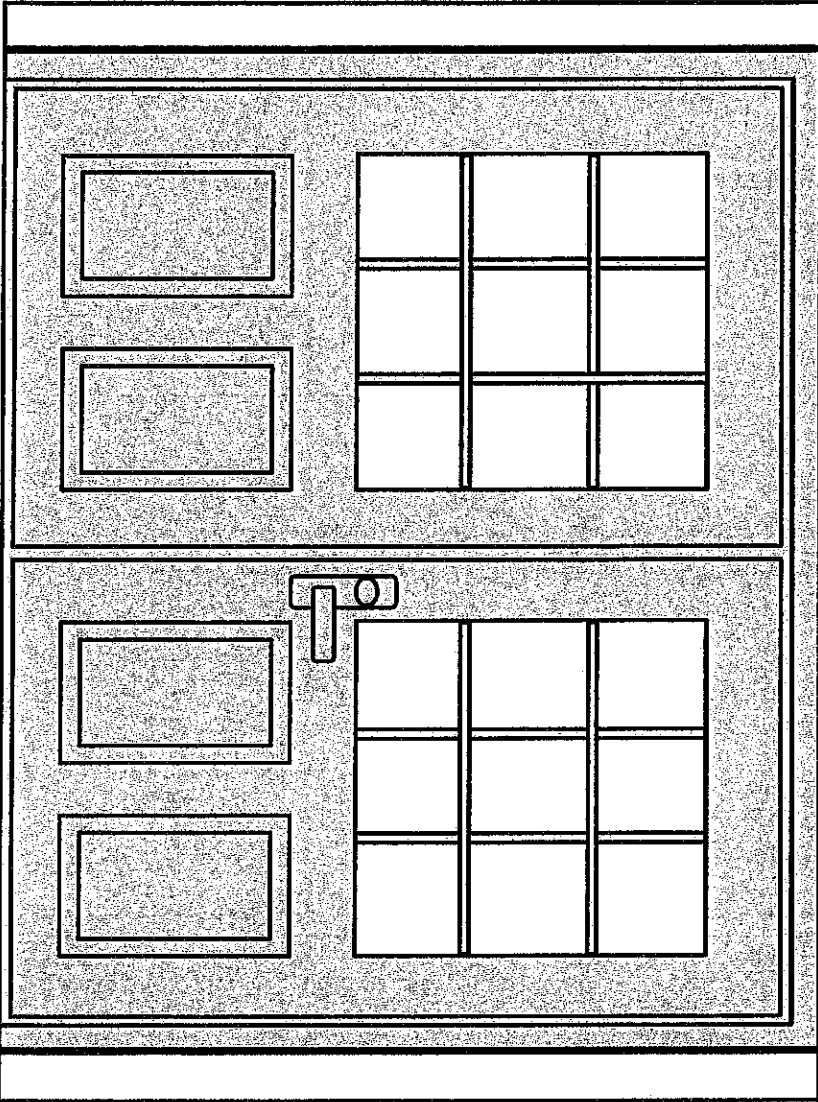
- Permit fees are not included in this quote.
 - Hadley DPW to handle the finish trimwork
 - Hadley DPW to plane existing oak thresholds down 3/8 to 1/2 " prior to NSA installing the frames
 - NSA will pad down main entrance to receive a standard frame with 4" header to be finished trimmed
- Prices are valid for 60 days and valid on total purchase. There is a minimum 45% restocking fee with original packaging.

I accept the terms and pricing on this quotation, and would like to proceed with the order.

Line	Qty	Description
1		FRONT ENTRANCE
2	1	6-0 7-0 > Hollow Metal Frame > Galv > Steelcraft locations 3" Face > 4" Header > Single Rabbet Jamb > 6 1/2 inch Jamb Depth > Mullion Reinforcement > PA Closer Reinforcement > Kerf wether strip
3	2	Steelcraft 3-0 7-0 > Hollow Metal Door > 18ga. > Embossed Panel door > 1 3/4 > Rim Panic Reinforce
4	6	BAHCO Hinge - BB0191 4.5 x 4.5 NRP x US32D
5	2	Von Duprin Exit Device - Rim ~ 99NL x 990NL x 299 x 3-0 x US26D/US28 {Handed}
6	1	Von Duprin Removable Mullion ~ KR4954 x 10-6 x SP28
7	2	LCN Closer - Parallel Arm ~ 4111 x EDA x SRT x AL {Handed} 1- RH 1- LH
8	2	NGP Lite Kit ~ L-FRA100-SP 23"w x 37"h x GPZ > 5/8 glass
9	2	22 X 36 insulated 5/8 Glass > Internal Grid 9 lite
10	1	NGP Threshold ~ 426E x 72 " x MILL
11		Labor
12		
13		SIDE ENTRANCE

Line	Qty	Description
14	1	Custom Galv Hollow Metal Weled Transom Frame With Double Side Lite> Kerf weather strip
15	1	Steelcraft 3-0 7-0 > Hollow Metal Door > 18ga. > Embossed Panel door > 1 3/4 > Rim Panic Reinforce
16	1	Von Duprin Exit Device - Rim ~ 99NL x 990NL x 299 x 3-0 x US26D/US28 {Handed}
17	3	BAHCO Hinge - BB0191 4.5 x 4.5 NRP x US32D
18	1	LCN Closer - Parallel Arm ~ 4111 x EDA x SRT x AL {Handed} 1- RH 1- LH
19	1	NGP Lite Kit ~ L-FRA100-SP 23"w x 37"h x GPZ > 5/8 glass
20	1	22 X 36 Insulated 5/8 Glass > Internal Grid 9 lite
21	2	24 5/8 X 77 3/4 > 5/8 insulated Glass > Internal Grid
22	1	7 1/2 X 89 1/2 > 5/8 Insulated Glass **no Grid**
23	1	NGP Threshold ~ 426E x 36 " x MILL
24		Labor
25		
26		Side Entrance Stairwell Door Hardware
27	1	Falcon Closer ~ SC71 x Rw/PA x 689
28	1	Falcon Passage Set (with thru-bolts) ~ W1015 x D x 30-206 x 30-148 x 626
29		
30	1	Set-Up Charge > Shop Painting with Pitt-Tech Industrial Acrylic Paint
31	2	PPG Industrial Acrylic Paint Customer to choose color
32	5	Shop Painting per Unit Charge

END OF QUOTE

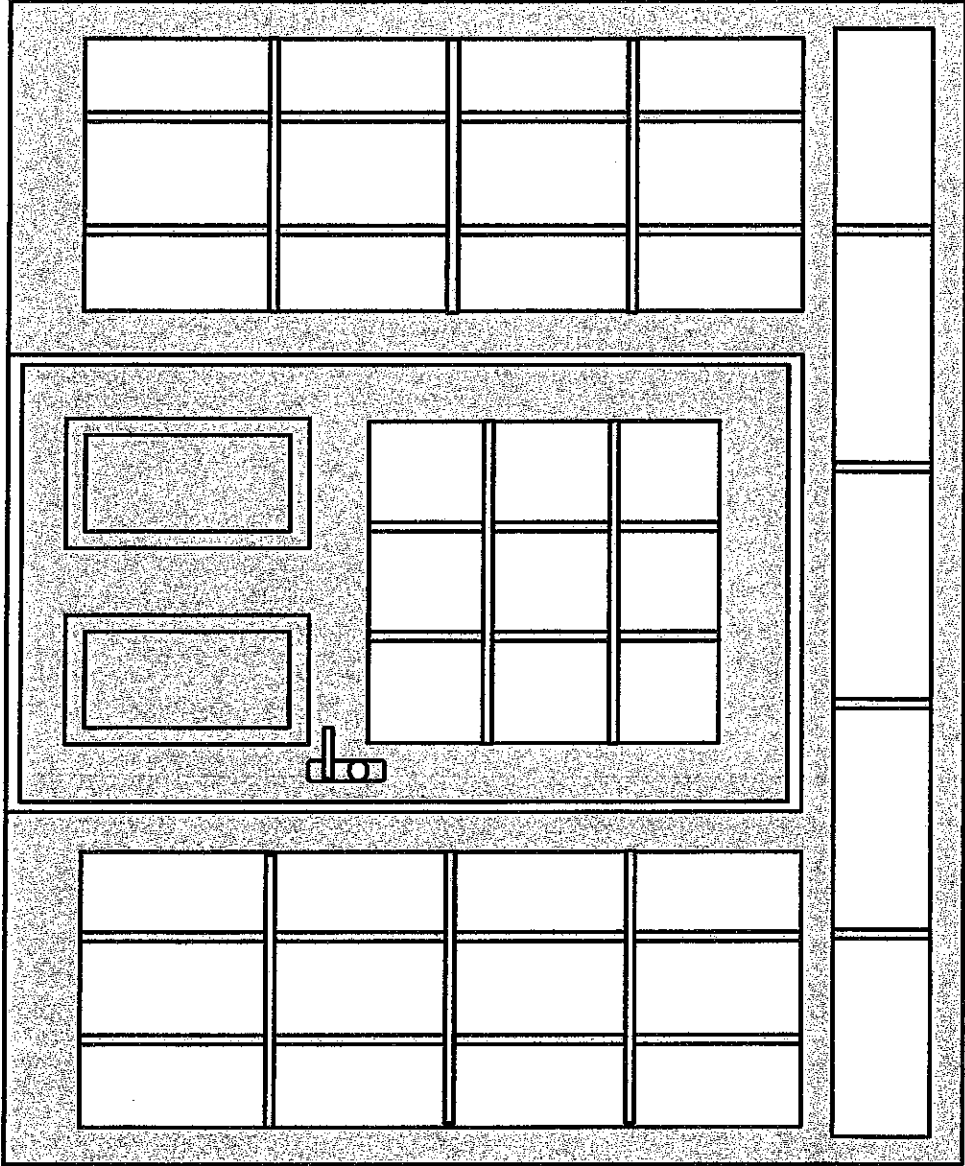


Existing

Transom

Existing

Transom



REQUEST FOR RESERVE FUND TRANSFER
TOWN OF HADLEY, MASSACHUSETTS
COUNTY OF HAMPSHIRE

DATE July 15, 2015

TO: FINANCE COMMITTEE

FROM: Select Board

REQUEST IS HEREBY MADE FOR THE FOLLOWING TRNSFER FROM THE RESERVE FUND IN ACCORDANCE WITH CHAPTER 40, SECTION 6, OF THE MASSACHUSETTS GENERAL LAWS.

AMOUNT REQUESTED \$4,000.00

THIS REQUEST IS DEEMED TO BE: EXTRAORDINARY
 UNFORESEEN
 OPPORTUNITY GRANT

EXPLANATION: to fund electronic meeting software
(USE, REASON, ETC.)

[Signature]

REQUESTING PARTY SIGNATURE

Requesting Party must meet

Finance Committee prior to action.

SELECTMEN: PLEASE SIGN

FINANCE COMMITTEE ACTION

DATE: _____ APPROVED: _____
AMOUNT: _____ REJECTED: _____

REJECT REASON: _____

(Must be signed by majority if Requesting Party is not an Elected Official)

Cc: Board of Selectmen
Town Accountant
Finance Committee



BoardDocs LT Formal Proposal

Executive Overview

Introduction

BoardDocs LT is the ideal entry level, cloud-based, board document management system. Developed specifically for governing bodies of smaller organizations, BoardDocs LT provides a means of immediately publishing and revising agenda items and supporting documents via the Internet. This service provides organizations with a simple way to eliminate printed documentation while maintaining a searchable legal repository for all documents.

BoardDocs also improves governance by making documents readily available to board members, designated staff and the public in a professional, easy-to-access format. The administration maintains total control over who sees what information and when. Governance stakeholders have immediate and ubiquitous access to their data via most Internet-connected devices. No third-party apps are required because BoardDocs is platform independent and looks, feels and functions the same across all devices.

Unlike email, general-purpose cloud services such as Google Docs, and PDF quick-fixes, BoardDocs is a turn-key, state-of-the-art solution, specifically designed for public governance. For example, the system “knows” not to allow communication between board members, is compliant with open records requirements, provides granular levels of security and contains many other community-defined features. With BoardDocs, there’s no need to incur the cost of purchasing and supporting a thick client infrastructure; the organization need only provide Internet-connected devices to access the service.



BoardDocs LT Formal Proposal

Document Submission, Creation and Publishing

Document Submission Options

BoardDocs LT is an easy-to-use solution designed for organizations that have simple document workflow requirements. Simply designate a single person, or as many individuals as needed, as “document publishers” to gather electronic versions of meeting documents and enter them into the system. Document publishers can receive agenda item information and supporting documents via email or network share and create the agenda items using BoardDocs’ document publisher software.

This method often gives the document publishers ultimate control over all facets of the agenda item creation process. With BoardDocs, the people that create the data are the ones who manage it. And, since BoardDocs services provide centralized storage of data, stakeholders can always be confident that there is only one valid copy of agenda information to be viewed or managed. There is no confusion regarding whether or not the information being viewed is current, because everyone is looking at the same documents.

Organizations that require more comprehensive document workflow options should consider those available in BoardDocs Pro.

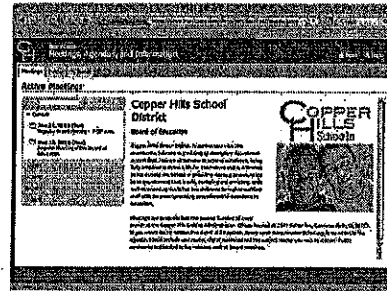


BoardDocs LT Formal Proposal

BoardDocs Features and Benefits

Easy to Use

BoardDocs is currently being utilized by tens of thousands of users nationwide. This powerful solution provides a single Web app where stakeholders can quickly access current meetings and review archived meetings in an intuitive manner. Once a meeting is selected, agendas are fully expanded in a clear, concise format. Simply click on the agenda item and it will be fully displayed. Stakeholders can display the entire packet and then scroll down to review specific information.



Emerald Data Solutions has conducted a tremendous amount of research and taken recommendations from thousands of stakeholders to assure that every board member can use the service. We provide each of them with on-site training, user-friendly documentation, video tutorials, electronic manuals and online help. Plus, if a board member needs additional assistance, they can count on 24-hour, toll-free technical support at no additional charge.

Meeting Video

Meeting video allows stakeholders go well beyond documents and actually see what happened for each agenda item in a meeting. This feature simplifies the task of associating and managing meeting video by providing easy-to-use tools that automate the process involved with delivering video over the Web. Users can easily associate their video with each meeting and tag individual agenda items to any part of the video, all while displaying them through the organization's existing BoardDocs interface.

Stakeholders can then use BoardDocs' powerful search tools to find any agenda item within a meeting. Once the item is found, the stakeholder is presented with the highest fidelity experience of what actually happened during the meeting, with the agenda item, background information and video from one simple interface.

Advanced Web Application Technology

BoardDocs' advanced Web technology provides an extremely rich user experience by delivering custom interfaces across multiple platforms without the need to install custom software or special end-user configurations. Recognizing the power of the individual to customize their own Web experience, BoardDocs technology moves document management away from the IT department and toward the individual that actually creates and manages the packet.



BoardDocs LT Formal Proposal

In the end, this technology helps governing bodies operate more effectively by eliminating paper and streamlining board packet processes. Organizations save money, time and increase transparency for their stakeholders. With BoardDocs, organizations of all sizes can significantly improve the way they create and manage board packets, access information and conduct meetings.

Client Requirements

BoardDocs users can get to information from most contemporary Web browsers, virtually anywhere, on just about any Internet-connected device. There are no thick client applications or plugins to install, update or maintain. The organization is only responsible for supplying any client hardware and network infrastructure necessary to connect to BoardDocs services via the Internet.

Dedicated Database

BoardDocs uses a dedicated database instance for each client. By using separate databases, access control lists and code for each client, Emerald Data Solutions can assure that no other BoardDocs subscriber will have unauthorized access to your organization's private data. This also prevents data corruption from spreading throughout the system.

Hosting and Technology Partners

Our hosting environment is supported by technology partners who are regarded as the best-in-class providers of their services. Application services are provided by clusters of Sun servers from Oracle, behind four F5 enterprise load-balancers that are connected to redundant, high-speed network connections. These clusters are hosted at two SSAE 16/SOC1 audited (formally SAS 70) dedicated hosting centers; one near Denver, CO and the other in Sterling, VA. Both feature emergency backup environmental systems for continuous, 7 x 24 operation. At each site, data is kept on dual, fully-redundant fiber arrays with redundant connections to all servers and independent copies of the data are kept and stored on dual Raid 5+1 configured arrays at each site, so hardware failure is extremely unlikely. Additionally, each weeknight all production data is copied to a NAS-attached array. This backup is kept for 1 week, except for Friday's backup, which is stored for 3 additional weeks.

Storage

BoardDocs provides document archives and instant access for at least 20 years of information. If after 20 years the amount of information does not exceed 20 GB, additional data will be stored until the limit is reached. Data exceeding the 20-year limit will be archived on optical media and provided to the organization.



BoardDocs LT Formal Proposal

Search and MetaSearch

BoardDocs provides the ability to perform searches against the full text of any document in the system -- including attachments. The document publisher determines what documents or parts of documents users can access. Through MetaSearch, BoardDocs also provides the capability to perform searches of public agenda items and policies from other organizations using the BoardDocs service. Using this exclusive feature, administrators and board members can research policies and procurement on a national basis.

Custom Interface

BoardDocs supports the branding of public and private interface with the subscriber's information. Organization logo support is provided for the site and all printed documents. At any time, the subscriber can further modify their public and private interface with custom verbiage and designated documents. The public areas of BoardDocs are designed to tie into the organization's Web site and include a link back to it.

BoardDocs features several ways for subscribers to access data in the BoardDocs outside of the standard interface, including RSS and XML access to all public data. Using XML and RSS, dynamic information can be integrated into existing Web sites or custom queries can be made from most popular third-party reporting tools. Custom interfaces to BoardDocs data can also be created.

Ownership of Data, Backups, Object and Source Code

While BoardDocs maintains the data on behalf of each subscriber, we believe that the organization should have an up-to-date, local copy of all data. The customer retains all ownership of content posted to the database and has exclusive control of who can access the data and when. Designated publishers control access to the system.

Technical Support

Emerald Data Solutions provides 7 x 24, US-based, no-charge technical support for all document publishers, authenticated users and even the public for the life of the agreement. The technical support is available via toll-free phone number with a guaranteed response time of two hours with a 24-hour resolution.

User Accounts

Authorized users will have an individual user ID and password. Initially, passwords and user names will only be shared with the designated document publisher. After the implementation, changes to user names and passwords can be managed by designated publishers using BoardDocs People Manager.



BoardDocs LT Formal Proposal

Maintenance and Updates

Emerald Data Solutions provides ongoing maintenance, including minor fixes and updates to the software for the term of the agreement. Updates and fixes are automatically applied daily, as necessary, without user intervention. Emerald Data Solutions is continually responding to the needs of our subscribers and partners by improving our service and adding new features. This process is on-going and has taken BoardDocs from a simple paperless meeting solution to a comprehensive eGovernance solution.

Emerald Data Solutions will inform the customer and provide version upgrades as they become available at no additional charge. All version upgrades will be scheduled in advance and performed only after approval by the organization. Since BoardDocs is 100% Web-based, there is no need to manage client software or install updates on workstations.

Training and Implementation

We have found that video or Web training is not sufficient to assure complete success. As a result, every implementation of BoardDocs is performed on-site.

Emerald Data Solutions will assign a dedicated Implementation Specialist and Technical Analyst to assist in the implementation of the solution. The Implementation Specialist will conduct on-site training sessions based on our proven curriculum. Each attendee will receive documentation, customized for the subject matter of their training session. Additionally, the organization's IT staff will receive a comprehensive IT Implementation Guide.

The training sessions will be scheduled on the same day and will consist of the following:

Document Publisher – This session is to be attended by the designated document publisher(s). The instructor will lead a 3 – 4 hour session where the attendee(s) will publish an entire meeting and learn how to load and manage the data and how the data is presented by BoardDocs LT.

Board Members – Each board member will attend a one-hour instructor-led session where they will learn how to access the information from any Internet-enabled location and how to participate in a meeting using BoardDocs LT.

Other than a \$1,000, one-time start-up to cover travel costs, there is no charge for initial training and implementation. Emerald Data Solutions will provide subsequent visits for training, on-site support or attendance of meetings at the organization's request at no additional charge. For subsequent visits, the Company will submit travel expenses, including airfare, ground transportation and hotel for reimbursement. The BoardDocs



BoardDocs LT Formal Proposal

Web site also features documentation and video tutorials if any user would like a quick refresher on how to use the system. Emerald Data Solutions maintains support and training staff in six states, so help is never far away.

Still Need Some Paper?

If some of your organization's stakeholders still want to use paper, BoardDocs LT provides an easy way to print individual agenda items, a customized agenda or even the entire packet. Organizations can easily customize all reports by adding logos, headers, footers and formatted text to their printed documents.

BoardDocs Plus

Need a Solution for Multiple Governing Bodies?

BoardDocs Plus is a new service enhancement enables organizations with multiple public governing bodies to provide a separate, distinct and comprehensive suite of BoardDocs services to each group via one subscription.

BoardDocs LT can support unlimited types of meetings for different committees; however, adding Plus, each governing body can have separate confidential meetings, separate document managers and separate administrative access. With BoardDocs Plus, BoardDocs services can provide agenda item-level security so only authenticated users in each group can access meetings, agenda items or even parts of an agenda item.

Upgrade Opportunities

Want Even More? Upgrade to BoardDocs Pro

BoardDocs is the only service that provides a simple and affordable solution, along with an easy upgrade path to the most powerful eGovernance service available, BoardDocs Pro. Your organization can get comfortable with the paperless process by starting with BoardDocs LT, and then upgrade to the full power of BoardDocs Pro at any time, at no additional charge. Training costs are absorbed by BoardDocs and only out-of-pocket travel expenses for the trainer are billed to the subscriber.

About Emerald Data Solutions

Emerald Data Solutions is 100% employee-owned and has been providing technology solutions to public and private organizations since 1989. Our past clients have included the State of Georgia, BellSouth, Turner Broadcasting and hundreds of local governments. Currently, Emerald Data Solutions is exclusively dedicated to the development and delivery of BoardDocs eGovernance services. BoardDocs was initially developed in 2000 for Marietta City Schools, and since the national introduction of BoardDocs in 2002, over 850 organizations have chosen BoardDocs as their paperless governance solution.



BoardDocs LT Formal Proposal

Features and Pricing Summary

The BoardDocs LT service includes the following features:

- BoardDocs Paperless eAgenda Solution
- Access to BoardDocs MetaSearch
- Advanced Publishing Interface
- Customized Printing of Agendas, Agenda Items and Meeting Packets
- Searchable Meeting Video that associates video with specific agenda items
- Integrated Audio Player – listen to meetings indexed by agenda item
- Social Sharing via Twitter, Facebook and email
- Search Functionality for Consolidated Searches on Any Content
- Create and Save Draft Meetings
- Create and Publish Administrative and Executive level Content
- User-Customizable Interface
- Attach Virtually Any Type of Document to Agenda Items
- Granular Ability to Withhold Sensitive Information from the Public
- Support for Web-based Policy Solutions
- 100% Web-based for access from Windows, Macintosh, Linux and iPad
- 7 x 24, Secure, Power-redundant Hosting, with daily backups
- XML Capabilities to dynamically drive BoardDocs data into your organization's Web site
- Redundant High-speed Internet Access
- Secure Document Database Technology
- Up to 20 Years of History with Archiving of Data beyond 20 Years
- User and Security Administration via People Manager
- No Charge, User-friendly On-site Training
- 7 x 24, Toll-free, US-based End-user Technical Support
- Access to All Software Enhancements, Including Version Updates and Fixes for the Term of the Agreement



BoardDocs LT Formal Proposal

Subscriber Pricing

BoardDocs LT Electronic Board Document Management System – One-time start-up fee	\$1,000
BoardDocs LT Electronic Board Document Management System – Recurring Cost: (Includes maintenance/support, installation, training, implementation, updates, upgrades and customization)	\$3,000 per year

In some states, BoardDocs LT service fees are invoiced by a designated billing agent. Services are invoiced at the beginning of each annual term. The delivery of BoardDocs services is exclusively defined by the BoardDocs End user Agreement (EUA).



BoardDocs LT Formal Proposal

Company Contact Information

Corporate Office, Payment and Legal Notices:

Emerald Data Solutions, Inc.
519 Johnson Ferry Rd. NE
Suite A100
Marietta, GA 30068

Other Information:

Federal Tax ID: 80-0003127
DUNS: 131937562
(800) 407-0141
email: boarddocs@boarddocs.com
<http://www.BoardDocs.com>

VETERANS' SERVICES INTER-MUNICIPAL AGREEMENT
Between the City of Northampton
and the Towns of
Amherst, Chesterfield, Cummington, Hadley, Pelham, Middlefield, Williamsburg, Goshen
and Worthington
Fiscal Year 2016

Pursuant to c. 40, sec. 4A, this Agreement, approved by the Northampton City Council and the Selectboards of the participating Towns, is hereby entered into and is effective from this first day of July, 2015 by and between the City of Northampton (hereafter "Northampton" or "the City") and the Towns of Amherst, Chesterfield, Cummington, Hadley, Middlefield, Pelham, Williamsburg, Goshen and Worthington (hereafter collectively "the Towns"). This agreement contractually enables the Director of Northampton's Veterans Services Office (hereafter "the Northampton Office"), and such other Veterans Service Officers as shall be on staff of such office, to perform the duties of such office for all of the towns which are party to this agreement. The term of this contract shall be for Fiscal Year 2016: July 1, 2015 through June 30, 2016.

1. Such duties will be performed in the Northampton office of the City's Veterans' Services Officer during regularly scheduled business hours or in the member towns during weekly office hours there.
2. It is understood and agreed that the distribution of benefits payable to Veterans in the Towns under the provisions of Chapter 115 of the Massachusetts General Laws shall be paid by the Treasurer of the member Town in which that Veteran resides.
3. It is understood and agreed that the seventy-five percent (75%) reimbursement of Veterans' benefits from the Commonwealth of Massachusetts will be credited to the member Town in which that Veteran resides.
4. The Veterans' Service Officer of Northampton shall serve as the Director of the Northampton Office and will supervise all Staff in their duties as related to the Office in the Towns.
5. A Member Board shall be created on acceptance of this agreement with one representative from the City and one from each of the Towns. Each community shall have one vote in matters that come before the Board. The Board shall meet no less than twice a year.
6. The Northampton Office shall work with local Veterans Councils from the member communities to assist the Councils in coordinating all ceremonies and parades in all member communities.
7. The Northampton Office shall comply with the DVS Directive, dated June 8, 2009, to move to a paperless Web-VSMIS system in August of 2009. In anticipation of this transition to paperless benefits, member communities shall make available to the

Veterans' Services Officer such technology as may be required to comply with the paperless directive, or will make appropriate arrangements with the Director as needed.

8. Beginning in FY 2011, each member town will contribute 25% of the cost of procuring flags for their community to the Northampton Office and the Northampton Office shall procure and distribute all flags in FY 2016.
9. Assessments to the District shall be made payable to the City of Northampton, and mailed to the Central Hampshire Veterans' Services District Office, 240 Main Street, Northampton, MA 01060 no later than September 30, 2015. For Fiscal Year 2016, assessments are made based on population. The Assessments for Fiscal Year 2016 shall be as follows:

a. Amherst.....	\$84,692
b. Chesterfield.....	\$ 4,651
c. Cummington.....	\$ 3,319
d. Pelham.....	\$ 5,028
e. Williamsburg....	\$ 9,447
f. Worthington....	\$ 4,400
g. Northampton...	\$98,847
h. Goshen.....	\$ 4,012
i. Hadley.....	\$19,983
j. Middlefield.....	\$ 1,983
k.	

All remaining costs associated with the operation of the Central Hampshire Veterans Services Office shall be paid by the City of Northampton. If additional towns opt to join the Inter-Municipal Veterans' Services Agreement in FY 2016, it is understood that the annual assessments will change.

10. Indemnification. Notwithstanding the final sentence of G.L. c. 40, s. 4A, the Towns shall indemnify and hold harmless Northampton and each and all of its officials, officers, employees, agents, servants and representatives (the Indemnitees) from and against any claim arising from or in connection with the performance by the Veterans' Agent of his duties in or for such Town including, without limitation, any claim of liability, loss, damages, costs and expenses for personal injury or damage to real or personal property by reason of any negligent act or omission or intentional misconduct by the Veterans' Agent while in or performing services for such Town. Such indemnification shall include, without limitation, current payment of all costs of defense (including reasonable attorneys' fees, expert witness fees, court costs and related expenses) as and when such costs become due and the amounts of any judgments, awards and/or settlements, provided that (a) such Town shall have the right to select counsel to defend against such claims, such counsel to be reasonably acceptable to Northampton and its insurer, if any, and to approve or reject any settlement with respect to which indemnification is sought, (b) the Indemnitees shall cooperate with such Town in all reasonable respects in connection with such defense, and (c) such Town shall not

be responsible to pay any judgment, award or settlement to the extent occasioned by the negligence or intentional misconduct of any of the Indemnitees other than the Veterans' Agent.

11. Termination. This Agreement may be terminated by any party for any reason or no reason on thirty (30) days' written notice to the other. No such termination shall affect any obligation of indemnification that may have arisen hereunder prior to such termination. The parties shall equitably adjust any payments made or due relating to the unexpired portion of the Term following such termination.
12. Assignment. Neither party shall assign or transfer any of its rights or interests in or to this Agreement, or delegate any of its obligations hereunder, without the prior written consent of the other.
13. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, or affect the application of such provision to any other circumstances, and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision were not contained herein.
14. Waiver. The obligations and conditions set forth in this Agreement may be waived only by a writing signed by the party waiving such obligation or condition. Forbearance or indulgence by a party shall not be construed as a waiver, nor limit the remedies that would otherwise be available to that party under this Agreement or applicable law. No waiver of any breach or default shall constitute or be deemed evidence of a waiver of any subsequent breach or default.
15. Amendment. This Agreement may be amended only by a writing signed by both parties duly authorized thereunto.
16. Governing Law. This Agreement shall be governed by and construed in accordance with the substantive law of the Commonwealth of Massachusetts, without regard to the conflicts of laws provisions thereof.
17. Headings. The paragraph headings herein are for convenience only, are not part of this Agreement and shall not affect the interpretation of this Agreement.
18. Notices. Any notice permitted or required hereunder to be given or served on either party by the other shall be in writing signed in the name of or on behalf of the party giving or serving the same. Notice shall be deemed to have been received at the time of actual receipt of any hand delivery or three (3) business days after the date of any properly addressed notice sent by mail as set forth below.

- a. To Northampton. Any notice to Northampton hereunder shall be delivered by hand or sent by registered or certified mail, return receipt requested, postage prepaid, to:

David J. Narkewicz, Mayor
City Hall
210 Main Street
Northampton, Massachusetts 01060

with a copy to:

Alan Seewald, City Solicitor
Five East Pleasant Street
Amherst, Massachusetts 01002

or to such other address(es) as Northampton may designate in writing to The Towns.

- b. To Towns. Any notice to the Towns hereunder shall be delivered by hand or sent by registered or certified mail, return receipt requested, postage prepaid, to the Select Board of each such Town and to any other person designated in writing by such Town.

19. Complete Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof, superseding all prior agreements and understandings. There are no other agreements or understandings between the parties concerning the subject matter hereof. Each party acknowledges that it has not relied on any representations by the other party or by anyone acting or purporting to act for the other party or for whose actions the other party is responsible, other than the express, written representations set forth herein.

20. Financial Safeguards. The Veterans' Agent shall maintain separate, accurate and comprehensive records of all services performed for each of the parties hereto. Northampton shall maintain accurate and comprehensive records of all costs incurred by or on account of the Veterans' Agent, and all reimbursements and contributions received from The Towns. The Towns shall maintain separate, accurate and comprehensive records of all payments to Northampton as provided in paragraph 4 above. The parties shall regularly and in any event not less often than annually, audit the records of the Veterans' Agent and the said records of Northampton and The Towns, and financial statements based on such audits shall be rendered to the parties hereto.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

City of Northampton:

Mayor David J. Narkewicz

date

Approved as to Form:

Northampton Town Counsel

Town of Amherst:

John Musante, Town Manager

date

Approved as to Form:

Amherst Town Counsel

Town of Chesterfield:

David Kielson, Select Board Chair

date

Approved as to Form:

Chesterfield Town Counsel

Town of Cummington:

Russell L. Sears III, Select Board Chair

date

Approved as to Form:

Cummington Town Counsel

Town of Pelham:

William Martell, Select Board Chair

date

Approved as to Form:

Pelham Town Counsel

Town of Williamsburg:

Paul H. Dunphy, Select Board Chair

date

Approved as to Form:

Williamsburg Town Counsel

Town of Worthington:

Christopher K. Powell, Select Board Chair

date

Approved as to Form:

Worthington Town Counsel

Town of Goshen:

Diane Bushee, Select Board Chair

date _____

Approved as to Form:

Goshen Town Counsel

Town of Middlefield:

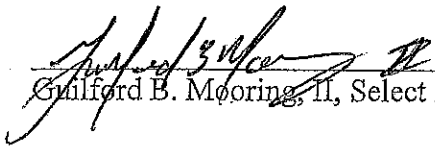
Alan Vint, Select Board Chair

date _____

Approved as to Form:

Middlefield Town Counsel

Town of Hadley:



Guilford B. Mooring, II, Select Board Chair

date _____

Approved as to Form:

Hadley Town Counsel

Select Board Minutes
April 1, 2015
Hadley Town Hall – Room 203
6:00 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 pm in Room 203, Hadley Town Hall.

Present were: Guilford Mooring, Chair; Joyce Chunglo, Clerk; Molly Keegan; and Brian West (7:10).
Absent: John Waskiewicz.

Also present were David Nixon, Town Administrator; Bill Gelinas, Finance Committee; Linda Sanderson, Finance Committee; Howard Koski, Finance Committee; Lynn McKenna, Finance Committee; Linda Dunlavy, School Committee; and Robie Grant, School Committee.

TriBoard: 6:00 pm

FY16 Budget. Discussion of preparation for Annual Town Meeting:

FY16 Budget - \$15,694,702 – This is the bottom line of budget and should be considered the starting point. Sanderson says we have been hurt by projecting more venues than what actually came in. This makes long term forecasting grimmer than necessary.

Keegan feels if we take more liberty with revenues than it may not fund as much Free cash going into the fall. Dunlavy feels this is not a bad thing. The Free Cash projection is \$600,000 but is subject to change. The Town currently has \$292,000 of Free Cash.

At this time, the Town is short \$172,000 in order to make the current budget work. Keegan would like to build up the Free Cash fund and feels we need to look long and hard at our spending. It would be helpful to have the projected Free Cash broken down into recurring and nonrecurring and have a larger discussion regarding this at a later meeting.

Approval of Warrants: 40Z, 42, 42S, 77, 79

Motion to approve: Chunglo Second: West Vote: 4-0-0

Appointments:

7:00 Andy Morris-Friedman; Friends of Lake Warner- Fair @ North Hadley May 16th. Presentation of a proposal to conduct a community fair on Town property, 239 River Drive.

Jason Johnson came in place of Andy Morris-Friedman to discuss the Friends of Lake Warner May 16th Community Celebration. Friends of Lake Warner have received permission from Kestrel Trust and Parks @ Rec to hold this event. They have also been in contact with public safety officials and are currently working out a parking plan.

This event will include the ReMax hot air balloon for tethered rides, canoe rides, food, and a small raffle. Keegan says she has no issues with this event, but would like to check to make sure the Town does not have any liability. Mr. Nixon will check with the Town's insurance carrier. Mr. Johnson states that ReMax has liability insurance and he will forward a copy to the Town.

***Motion contingent on favorable conversation between Mr. Nixon, Mr. Mason and MIAA:
Keegan Second: West Vote: 4-0-0***

7:15 Mass DOT Route 9 Widening Project. Discussion of temporary construction easements. **Will reschedule this for discussion at a future meeting.**

Old Business

1. Annual Town Meeting Warrant Review. Continued refinement of the warrant.

- Recommend Consent Agenda: Articles 1 through 3 [housekeeping], Article 11 [water stabilization], and Article 27 [CPA administrative];

Motion to recommend Consent Calendar: Keegan Second: West Vote: 4-0-0

- Recommend pass over: Article 21 [second petitioned article for land in North Hadley], *Will invite petitioners to attend the meeting on April 8th.*
- Recommend delete as not ready for voter approval: Article 7 [transfer of fund balance DARE Program]; Article 13 [Route 9 Water Lines Borrowing], Article 22 [Hawley Road], Article 25 [Gift donation – does not need Town Meeting vote]; Article 32 [land transaction – recommended against by counsel], Article 34 [Sale of Zatyarka Park]; *Will discuss at the April 8th meeting.*

- Requires action:

- Article 4 Revolving Funds.

Motion to support Article 4: Chunglo Second: West Vote: 4-0-0

- Article 5 Omnibus Budget.

- Article 6 Russell School fund balance disposition. *Discuss on April 8th.*

- Article 8 FY 2015 budget adjustments. *Discuss on April 8th.*

- Article 9 Emergency Sewer – Laurana Lane.

Change order requesting extension will be coming. Return leftover to the Sewer Reserves.

Motion to support: West Second: Chunglo Vote: 4-0-0

- Article 10 Emergency boiler – Public Safety Complex.

Motion to support: Chunglo Second: West Vote: 4-0-0

- Article 12 Capital projects that cannot be deferred to Fall Town Meeting.

Motion to support: Chunglo Second: West Vote: 4-0-0

- Article 14 Capital projects that require borrowing. *Discuss on April 8th.*

- Article 15 through 19: Municipal Building Committee. *Discuss on April 8th.*

- Article 20 Petitioned land acquisition. *Discuss on April 8th.*

- Article 23 Solar PILOT. Hampshire College.

Motion to support: West Second: Keegan Vote: 4-0-0

- Article 24 Hopkins Academy 350th seed money for grant program.

Already supporting.

- Article 26 Police Chief.

Motion to support: West Second: Chunglo Vote: 4-0-0

- Article 28 through 31 CPA articles.

Article 28 Lake Warner Dam – 1 year extension

Motion to support: Keegan Second: West Vote: 4-0-0

Article 29 Land Preservation

Motion to support: Chunglo Second: West Vote: 4-0-0

Article 30

Motion to support: Chunglo Second: West Vote: 4-0-0

- Article 33 Laurel Drive as a public way. *Waiting for direction from the Planning Board. Hawley and Laurel Drive may need to wait until the Fall Town Meeting due to time constraints.*

- Article 35 Taxi regulations. Looking to add bylaw. *Board would like Chief Mason to be here for this discussion. Would like to pass over for the time being.*

- o Article 36 and 37 Planning Board zoning – Flood Plain Overlay District and Center Village Overlay District. *Would like to wait on these two articles right now.*

2. 61A Right of First Refusal-

Kestrel Trust declines interest in property located between North Maple Street and Rocky Hill Road that is under consideration for development by Five Colleges, Inc. There are many concerns about the proposed building since it will be larger than the Home Depot on Russell Street. Board is aware of these concerns and would like to hold off on this for the time being.

3. September 19, 2012 Executive Session Minutes. Review for possible release.

This is a public records request for the September 19, 2012 Executive Session minutes. It was originally denied because the Select Board had not released these minutes. Mr. Nixon is asking permission for this set of minutes to be released since both items have been resolved.

*Motion to release 9/19/2012 executive session minutes: West Second: Chunglo
Vote: 4-0-0*

4. Hawley Road Update. Discussion of request to accept Hawley Road as a public way.

Mr. Nixon met with residents of Hawley Road to discuss their request for the Town to accept their road as a public way. Mr. Nixon reached out to Mr. Roberts (successor to original developer) in Amherst who is looking into his records and Mr. Nixon hopes to have something by Friday. The time is running out to have this ready for the Annual Town Meeting.

First, we need to determine ownership of the road. Then we can look into funding for road improvement. One option for funding is to sell a buildable lot on this road. This will be a journey of many steps. If we decide to accept this road, it will become an obligation to the Town.

5. Town Administrator Goals and Objectives Follow Up.

The Select Board would like Mr. Nixon to work on a strategic plan to be presented as soon as possible. Keegan feels it is helpful to the Select Board to have a five year strategic plan and would also like some analysis of material presented to the Select Board that hits financial highlights to help the Board make good decisions. Mr. Nixon will prepare something to present to the Select Board.

New Business

1. Pothole Repair – MassDot \$. Signing of contract for \$54,960.

*Motion to accept money and authorize chair to sign contract: Keegan Second: West
Vote: 4-0-0*

2. Election Warrant. Signing of election warrant for April 14 election.

Keegan found error. Warrant states vote for one Select Board, when it should be two.

Motion to sign warrant with correction: Chunglo Second: West Vote: 4-0-0

3. Beverly Rhodes – Appointment to Hadley Cultural Council.

Ms. Rhodes feels her background would allow her to contribute meaningful input and responsible fiscal management to the Cultural Council. She comes highly recommended and would be an asset to the Council.

Motion to appoint: Keegan Second: Chunglo Vote: 4-0-0

Announcements:

- Municipal Building Committee Public Forum at North Hadley Village Hall April 9th at 7:30 pm
- Town Election is April 14th 9 am to 8 pm at Hopkins Academy
- Condolences to the Pollard Family.

Executive Session: 8:18 pm: *Motion to move to Executive Session to discuss the screening of DPW Director candidates.*

Chair Mooring stated, "As Chair of the Hadley Select Board I state that the Board has moved and seconded to enter into Executive Session and I state that the discussion of the matter in open session would have an adverse effect on the town of Hadley."

Roll Call Vote: West- Yes; Mooring - Yes; Chunglo - Yes; Keegan - Yes

Meeting Adjourned at 9:05 pm.

Respectfully submitted,

Bridget S. Rodrigue, Administrative Assistant



Select Board Meeting Minutes
 July 1, 2015
 Hadley Town Hall – Room 203
 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 pm in Room 203, Hadley Town Hall.

Present were: Guilford Mooring, Chair; Joyce Chunglo, Clerk; Molly Keegan; John Waskiewicz; and Gerald Devine.

Also present were David Nixon, Town Administrator; Bill Gelinas, Finance Committee; Lynn McKenna, Finance Committee; Gail Weiss, Town Accountant; Michael Mason, Chief of Police; Gary Berg, Municipal Building Committee; Wilfred Danylieko, Municipal Building Committee; Tim Neyhart, Municipal Building Committee; Dan Regish, Municipal Building Committee; Michael Trepanier, MassDOT; Jeffrey Hoynoski, MassDOT; Mark Kolonoski, MassDOT; and Joe Fiori, Nexamp.

TriBoard - School Committee, Finance Committee, and Select Board - 6:00 pm

Financial Planning Calendar:

Keegan described her meeting with department heads earlier today to discuss the SWOT analysis. Department heads stated they would work with the TriBoard, and the TriBoard members asked for a July 29th deadline for each department's SWOT analysis. This will provide the TriBoard an opportunity to view the material in time for their August 5th meeting.

Keegan further described her discussion with department heads by stating that the next budget would involve the department heads much more closely and earlier on in the process, with an eye towards improving communication over budgetary and service matters.

The TriBoard set September 9th as the tentative date for the first public forum having to do with the FY17 budget.

Wage study – seeking material from Franklin County of Governments and Hampshire County of Governments. They will also seek an intern from UMass to provide analysis of this data.

FY15 Budget Transfers:

The Select Board voted on budget transfers to cover the Police Department overtime, Dispatch expense, Street Light expense, and Board of Health expense.

5YR Budget Projection:

Keegan and Mr. Nixon will be working together on Friday, July 17th regarding this matter.

Consent Agenda:

Annual Appointments (remove one person from Agricultural Area Incentive and one from Shade Tree Committee)	July 1, 2015- June 30, 2016
Surplus Police Vehicle	1990 unmarked Honda Accord (less than \$500)
Police Personnel Change	Voluntary change from part-time to special officer.
Warrants	1, 2, 54Z, 103
Minutes	June 17, 2015

Motion to approve Consent Agenda: Chunglo Second: Devine Vote: 5-0-0

Public Comments: 7:00-7:15

No public comments but Devine would like residents interested in learning more about the new Public Safety Complex sign to attend the July 15th Select Board meeting.

Devine also wanted to mention that there is interest to purchase a piece of the ball field over at North Hadley Village Hall from an abutting church to help with a parking issue.



Select Board Meeting Minutes

July 1, 2015

Hadley Town Hall – Room 203

6:00 pm

Waskiewicz also wanted to let people know that he has been receiving negative feedback regarding the Mt. Holyoke easement from residents. He feels this easement needs to be addressed with all residents. Neyhart and Chief Mason also state that they have received similar calls and agrees that a more in depth discussion is needed. Mooring recommends residents call Kestrel Land Trust or Mt. Holyoke with any questions they may have regarding this proposal.

Appointment

7:15 MassDOT Route 9 Widening/Water Main Project. Discussion of implementation schedule, scope of project, and funding strategies.

Michael Trepanier, Jeffrey Hoynoski, and Mark Kolonoski from MassDOT are here to discuss the Route 9 Widening/Water Main project with the Select Board. Mr. Trepanier says MassDOT has taken a comprehensive look at Route 9 and is looking at what they can do to prevent road from going to four lanes. They understand the need to preserve the rural character but also the need to help accommodate the economic development along Route 9. They are working with the Pioneer Valley Planning Committee to address congestion and make transportation improvements. They have identified crash clusters, safety issues, rail trail crossings, and other similar items that should be addressed during this planning phase. Mr. Trepanier is confident that they will have a concept within the next year.

Mr. Trepanier handed out a map of the Hadley/Amherst Route 9 Projects, acknowledging that some dates are incorrect. These projects are identified by their project number and include completed, under construction, and in design projects.

Waskiewicz explained to the MassDOT representatives that Hadley's biggest issue is the state of the water and wastewater infrastructure. Mr. Trepanier is aware of this fact and says the MassDOT are willing to allow the Town to fix some of these issues during their Route 9 projects.

Mr. Hoynoski explains that the Route 9 widening from Whalley Street to East Street will begin in the Spring of 2016. The fixing of the Town's waterline can be worked into this project. The Town will have time to get everything ready on their end since the MassDOT bidding process is quite lengthy, taking approximately six months. They are looking to help keep the 18,000-20,000 cars that access Route 9 on a daily basis continually moving. Waskiewicz made a statement that the four lanes on the bridge has definitely improved traffic along Route 9.

Mooring asked the MassDOT representatives to make sure they are taking into account the UMass and Amherst College Campus Schedules while they are planning their start date for the Spring. Mr. Trepanier says the MassDOT will take this into account and is sensitive to residents needs/concerns. Mooring also states that he understands the MassDOT has a complete streets policy, which includes sidewalks and bike lanes but the maintenance of these is a burden for rural towns such as Hadley. The Town and MassDOT will need to come to some type of agreement regarding the maintenance of sidewalks. Klimoski states he wrote a letter to MassDOT regarding these proposed sidewalks and never heard back. There are ADA compliance issues here and the sidewalks need to be clear and this has been an on-going issue. Klimoski also recommend putting the bike lane on the bike path follows Route 9.

Mooring feels we should start phase one, which is Whalley Street to the Farm Museum and then worry about the rest of the pipe during phase two. MassDOT says phase two is 3-5 years away.

Motion to proceed with phase one waterline replacement: Devine Second: Chunglo
Vote: 5-0-0

The Town's Historic Commission requested planting on the corners of the intersection and MassDOT welcomes the Town's input regarding these plantings. They had a landscape architect



Select Board Meeting Minutes
July 1, 2015
Hadley Town Hall – Room 203
6:00 pm

who is mindful of roadside tolerance prepare a plan for these plantings. The Select Board will make sure to give their input no later than August.

Old Business

1. Purchase of tablets for Select Board members. Action on going paperless.

In an effort to go paperless and make things more accessible to the public, the Select Board is looking at purchasing electronic devices. The Select Board has money left over in their FY15 budget for this cost and these devices would remain as Town property. Ms. Rodrigue explains that the Select Board has the option to go with a tablet or a chromebook. The Select Board feels a chromebook would be fine since BoardDocs is web based and will not require much storage on the device itself. The chromebooks will be purchased with FY15 funds and, hopefully, FY16 will be able to pay for the BoardDocs.

Motion to purchase chromebooks and prepare a request for BoardDocs: Chunglo

Second: Keegan Vote: 5-0-0

2. Asbestos Abatement Town Hall Project. Update on project and signing of contracts.

The Town Hall Asbestos Project is proceeding. The Select Board needs to sign the contracts and then the notice to proceed can go out. The contractor will be coordinating with the sub-contractor. So far, everything seems to be progressing smoothly and we are on time with this project.

The Town Hall will be closed Thursday, July 9th and Friday, July 10th to allow for the Town Hall employees to finish packing up their offices for the relocation to the Public Safety Complex. Offices will reopen at 15 East Street on Monday, July 13th.

Motion to authorize Chair to sign contract: Devine Second: Waskiewicz Vote: 5-0-0

3. Telecommuting Policy. Review of proposed policy for telecommuting during the asbestos project.

Mr. Nixon put this policy together with the asbestos project in mind. He felt there may be requests to work from home during this move and it would be helpful to have a telecommuting policy in place. This policy would be measured by performance. Keegan has no issue with this policy but would like to approve it solely for the asbestos project. Nixon states it is the responsibility of the employee to meet all state laws.

Motion to approve: Keegan Second: Chunglo Vote: 5-0-0

4. Hawley Road and Laurel Drive. Update on title search and action by Board on the legal process.

Mr. Nixon spoke to Ms. Everett from Kopelman & Paige about the title search for Hawley Road and Laurel Drive. She recommends having the petitioners pay the cost of the title search. This cost is estimated to be around \$3,000 as long as no complication arise during the search. Mr. Nixon will reach out to the petitioners to let them know they need to provide the title search.

Motion to follow Kopelman & Paige recommendation:

5. Constable Rate of Pay. Request for increase from Chief of Police.

Chief Mason would like the Select Board to consider a rate increase for the Constables in Town (Bill Banack and Rich Downey). The Town is currently paying \$11.17 for its Constables who work approximately 20 hours per year. Chief Mason did a mini wage study and said the Constable



Select Board Meeting Minutes
July 1, 2015
Hadley Town Hall – Room 203
6:00 pm

rate of pay for Towns varied from \$12 - \$25. He feels since Specials make \$15 an hour that this might be a good jumping off point.

Keegan questions whether this should be done now or as part of the wage study. Chunglo would like to look at the wage study. Chief Mason will put together his findings for the Select Board to review. Select Board will come back to this issue once they have this document.

6. Conservation Commission River Rules. Review and comments on proposed regulations concerning the use of the river shores. *Will address at a later date.*
7. Review of Town Administrator Evaluation Format. Continued discussion of the format for evaluation.

The Select Board has looked over the evaluation format and feels it should be adopted for this round of evaluations. They would like to present this evaluation at the next meeting but if Mr. Nixon feels more time is needed due to the relocation of his office, a deferment can be granted. Mr. Nixon feels at this time that he can be prepared for meeting on July 15th.

8. Net metering credits. Action on proposed solar energy savings on 30% of municipal electrical load.

Joe Fiori, Nexamp, would like to explain more about the net metering credits being offered to the Town. Mr. Fiori says the state of Massachusetts has the most lucrative solar incentives in place at this time and will not last for long. Nexamp was founded in Massachusetts and is the largest commercial developer that owns and operates all of its projects in over a hundred communities.

Devine says he views twenty years as a long time to be locked in an agreement and is worried about better deals coming along. Mr. Fiori says he does not think a better deal will come along and that it will only get less lucrative. The only way out of the agreement would require the Town to find another public entity to allocate the net metering credits to which Nexamp would be required to assist in finding for the Town. The annual savings are expected to be around \$12,000 to \$16,000 with a savings of approximately \$320,000 over twenty years. The Town is currently right on track with its first solar projects estimated savings.

Motion to enter into net metering agreement: Chunglo Second: Devine Vote: 5-0-0
Mr. Fiori states that residents are also eligible for net metering credits with a 15% fixed discount. There are approximately 200 homes that can receive net metering credits and Nexamp is working with the Hampshire Council of Governments to fill these slots. You can find out more information regarding this opportunity on the Nexamp website.

New Business

1. Open the Warrant for Special Town Meeting. Review of the preliminary warrant.

Motion to open the warrant: Chunglo Second: Devine Vote: 5-0-0

2. Town Hall Roof Bid. Award of bid for Town Hall roof replacement.

US Metal Roofing came in with the lowest bid at \$72,400. This is over the \$65,000 project budget but the Town can use money from Article 10, ATM 2012 to fund the difference. Keegan asks if Mr. Nixon is confident that there is no misinterpretation of this article. Mr. Nixon states this has been looked into and there are no issues.

Gary Berg, Municipal Building Committee, would also like to point out that some of their estimates came in high on completed projects. For example, the MBC estimates \$17,147 for the Senior



Select Board Meeting Minutes

July 1, 2015

Hadley Town Hall – Room 203

6:00 pm

Center doors which only ended up costing \$9,800. They also estimated \$68,000 for the Senior Center roof replacement which ended up costing only \$64,400.

The Municipal Building Committee unanimously recommends proceeding with the Town Hall Roof Replacement. The Treasurer also recommends proceeding.

If the Chair is authorized to sign, then we can proceed, and start with having Eversource move the wires.

**Motion to award bid to US Metal Roofing and sign contract: Devine Second: Waskiewicz
Vote: 5-0-0**

Tim Neyhart, Municipal Building Committee member, would like to let everyone know that the MBC has finished quite a number of the critical needs projects with others in the works. The phrasing of some of the articles has created a problem but this will be addressed at the next Town Meeting.

3. Sewer Pump Station # 4. Update of the project.

Sewer Pump Station # 4 recently had an issue with storm water entering the dry well and damaging new electrical equipment. The Town had Tighe and Bond look into this flooding and they concluded W.M. Schultz is responsible for replacing all of the damaged equipment. Schultz has agreed and is looking into ordering replacements and fixing the problem that allowed the storm water to enter into the dry well.

Devine would like a letter from Tighe and Bond stating the problem has been fixed and that the Town does not need to be concerned about this issue down the road.

Announcements:

- The Select Board wishes everyone a Happy 4th of July.
- A reminder that the Town Hall will be closed July 9th and 10th and will reopen on the 13th at the Public Safety Complex.

Executive Session: 9:13 pm: Motion to move to Executive Session to discuss

Personnel issue – As per MGL Chapter 30A, Section 21(a)(1): “To discuss ... the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual –DPW Water Division & per MGL Chapter 30A, Section 21 (a) (3): “to discuss strategy with respect to collective bargaining...if an open meeting may have a detrimental effect on the bargaining...position of the public body and the chair so declares...DPW, Police and Dispatch Collective Bargaining Units.. and not to reconvene in open session: Chunglo Second: Devine

Chair Mooring stated, “As Chair of the Hadley Select Board I state that the Board has moved and seconded to enter into Executive Session and I state that the discussion of the matter in open session would have an adverse effect on the town of Hadley.”

Roll Call Vote: Waskiewicz- Yes; Devine- Yes; Mooring – Yes; Chunglo – Yes; Keegan - Yes

Meeting Adjourned at 9:33 pm.

Respectfully submitted,

Bridget S. Rodrigue, Administrative Assistant